

SPANISH SPRINGS HIGH SCHOOL
STUDENTS IMPORTANT GRADUATION NEWS!
Graduation - June 16, 2018
6:00 p.m. to 8:00 p.m.
Lawlor Events Center

The following are important details about everything you ever wanted to know about graduation:

It will be a REGULAR SCHOOL DAY—NO EARLY RELEASE on Wednesday, June 6th (B Day).

SENIOR FINALS: Senior final exams will be held on the regularly scheduled exam days.

Friday, June 1st (A-Day) and Monday, June 4th (B-Day)

1st Block 8:00-9:15
2nd Block 9:22-10:37
7th Period 10:44-12:44 (This will be used for 7th period finals)
Lunch 12:44-1:15
3rd Block 1:15-2:30

Tuesday, June 5th (A-Day) and Wednesday, June 6th (B-Day)

1st Block 8:00-10:00
2nd Block 10:05-12:05
Lunch
3rd Block 12:30-2:30 (No early release on Wednesday)

Thursday, June 7th

1st Period Final 8:00-10:00
2nd Period Finals 10:15-12:15

Friday, June 8th

4th Period Final 8:00-10:00
5th Period Finals 10:15-12:15

Monday, June 11th

3rd Period Final 8:00-10:00
6th Period Final 10:15-12:15

LAST SCHOOL DAY FOR SENIORS: The last official school day for seniors will be on Monday, June 11th. Since graduation is on Saturday, June 16th, it is **VERY IMPORTANT THAT ALL SENIORS COMPLETE ALL COURSE WORK OR SCHOOL BUSINESS** (such as returning textbooks, paying fines, turning in make-up work, etc.) by 3:00 p.m. on Monday, June 11th.

FINES, FEES, MISSING/LOST BOOKS, UNIFORMS: All fines, fees, missing/lost books, uniforms, or school equipment must be returned or paid prior to receiving your diploma the day of graduation!

TRANSCRIPTS: Final transcripts must be requested through Sribes Secured Transcript Service. For more information, go to <http://washoeschoolsnv.scribborder.com/> Final transcripts will be available after June 30th.

BOOK DEPOSIT REFUNDS: If you are receiving either a full or partial refund on your book deposit, please know your refund will be mailed out to your home/parents.

HONOR CORDS:

Seniors may pick up their Honor Cords at Graduation Practice on Friday, June 15th. **It is mandatory for students to have their student ID's in order to be issued their cords.** Cords will be issued after graduation practice at 11:00 a.m. in the front office at the Roll up window.

GRADUATION PRACTICE is **MANDATORY**, which will be held on **Friday, June 15th from 8:00 a.m. to 11:00 a.m.** in the Main Gym at Spanish Springs High School. **Students are to report to campus to sign in for graduation rehearsals between 7:30 a.m. to 8:00 a.m. All graduating seniors MUST ATTEND rehearsal in order to participate in the graduation ceremony unless prior approval was granted by Principal Hart.**

GRADUATION CEREMONY: The 2018 Graduation Ceremony for Spanish Springs High School is scheduled for **Saturday, June 16th at 6:00 p.m. to 8:00 p.m.** in the Lawlor Events Center on the Campus of the University of Nevada, Reno. **Seniors must arrive at Lawlor Event Center by 4:45 p.m. to sign in and prepare for the ceremony.** Graduates will have several things to do in the staging area on the bottom floor of Lawlor Events Center prior to the beginning of the graduation ceremony at 6:00 p.m.

APPROPRIATE BEHAVIOR: Appropriate behavior is expected. Students should take ownership and help prevent beach balls, blow-up dolls, air horns, confetti, balloons, etc. from being used. Any student behavior that causes a disruption at graduation will be removed immediately. Graduation is a "Dignified Public Ceremony" that should be treated as such. It is not a time to embarrass yourself, your family, your classmates, or your school. **Any graduate who comes to the ceremony under the influence of drugs or alcohol or whose behavior is disruptive or inappropriate will be escorted out of the graduation ceremony and will be required to meet with the Superintendent and the Principal in order to receive his/her diploma at a later time.**

PARKING: General parking for students, staff and guests will be in the West Stadium Parking Complex and Whalen Parking Complex. Disabled parking will be available on the bottom of the West Stadium Parking Complex. Disabled Drop Off will be in the West Stadium Parking Complex, 1st Floor. Signage will read: "Graduation Disabled Drop Off." Overflow parking will be in the green and blue lots north and east of the West Stadium Parking Complex. **All parking on the UNR Campus will be free for our graduation ceremony. Do not park in residential areas as your car may be towed! Each day 15th Street will be closed directly south of Lawlor Events Center.**

Taxi/Lyft/Uber Drop Off will be located on the Virginia Street turn lane at 15th Street.

GUEST ARRIVAL/ENTRANCE INTO LAWLOR:

Guests of the graduates are permitted to enter no earlier than 30 minutes prior to the start of graduation, which will be 5:30 p.m. Each graduate's family may save no more than six (6) seats. Seats may be saved until the start of the ceremony.

Reserved seating for Valedictorian, Salutatorian, Senior Class Officers and Student Body Officers invitations will be delivered to the school before the last day of school. Guests for these graduates are permitted to enter Lawlor at 5:15 p.m. at Door 24. **Guests are strongly encouraged to arrive on time otherwise seating will be released.**

CAPS AND GOWNS: Caps and gowns were distributed on Monday, May 21, 2018. If you did not pick up your cap and gown, please pick it up from the Main Office ASAP.

HOW TO WEAR YOUR CAP AND GOWN:

- After receiving your caps and gowns, **PRESS THE GOWN.**
- When worn, the gown should hang approximately 8 inches from the floor for all students.
- Put the graduation cap well forward on the head, with the **SHORT POINT** almost between the eyebrows. Young women will find it useful to have a supply of bobby pins for fastening the cap to their hair. These items can be found at the Josten's table.

- When the ceremony begins, the tassel should be worn over the LEFT eye. After the diploma cover is received, the tassel will be changed to hang over the RIGHT eye. This will occur after the Class of 2018 Student Body President ask you to do so.

PERSONAL DECORATIONS ON THE CAP AND GOWNS: Graduates will not be permitted to decorate the outside of their gowns, wear jewelry, flowers, leis, symbols, logos, writings or tokens on the outside of their graduation gowns or caps. This rule, in accordance with the Washoe County School District guidelines and policies, is designed to help ensure the decorum and dignity that is due at graduation. Only medals, cords, sashes and/or similar type items of District recognized and approved sponsored academic programs or organizations may be worn on the gown. All other such items must be approved by the principal or his/her designee. Exception to this rule is that eagle feathers* may be worn by graduating Native American students either from their hair or hung from the graduation cap. **However, graduation caps still may not be decorated, modified, or otherwise altered (including beading).** *The right to wear eagle feathers is guaranteed under the American Indian Religious Freedom Act.

STUDENT DRESS FOR GRADUATION: Since graduation is a formal event, it is strongly recommended that students wear the following clothing when participating in the graduation ceremony:

Boys: Boys are requested to wear a dress shirt with a collar (not a T-shirt or polo shirt), a necktie, dress slacks, dress shoes, and socks.

Girls: Girls are requested to wear a dress, a skirt and blouse, or dress slacks and blouse, and dress shoes (high heels are appropriate). Ladies be mindful that the gowns can be “see-thru” as the spotlight is shown upon you.

Note: Graduation is one of the most formal events of a student's lifetime. Levis, cords, shorts, cut-offs, T-shirts, polo shirts, halter tops, flip flops, sport sandals and other such clothing items are not appropriate clothing for this type of ceremony. **Any student who does not have the clothing items listed above recommended for graduation or who cannot borrow such clothing from another family member, relative, or friend, or who cannot afford to purchase or get such clothing, should contact their counselor or Ms. Hart for immediate help or assistance. A special graduation fund has been established to help students purchase nice dress clothing for graduation if such clothing is not available.**

****The District reserves the right to insist that the dress and grooming of students are within the limits of generally accepted good taste. Any item of clothing that could be a potential disruption to the graduation ceremony by being lewd, obscene, dangerous, destructive, or causing a substantial disruption to the graduation ceremony will not be allowed****

WHAT NOT TO BRING TO GRADUATION: With the exception of your cap and gown and what you are wearing beneath your cap and gown, you should not bring any personal items with you to graduation. Please leave all valuable items at home or with your parents including purses, backpacks, cameras, graduation gifts, etc. You will not be able to carry these items into the graduation ceremony; therefore, you will be forced to leave these items in the staging rooms where no one will be available to safeguard these items during the ceremony. There have been many items of personal worth or value over the years that are lost or stolen out of the dressing and staging room areas during the graduation ceremony. We don't want you to be one of those unfortunate few.

No food or beverage is allowed into Lawlor. Water will be available in the students' dressing rooms. It is highly encouraged for you eat before you report to Lawlor for graduation.

DIPLOMA COVERS: As you walk across the stage at graduation, you will receive a diploma cover by a member of the Washoe County School Board of Trustees. There will not be a diploma inside the cover. Diplomas will be issued to you after the ceremony in the Silver and Blue Room respectively. Students who forget to pick up their diplomas immediately after the graduation ceremony must call the school the following week to schedule at time to pick it up at the school. Please pick up your diplomas by Monday, June 28th.

GRADUATION PHOTOGRAPHS

Photos will be done in the Presidents Room at Lawlor. Please review the Graduation information flyers provided by Lifetouch.

MEETING UP WITH FAMILY MEMBERS AFTER THE CEREMONY: Following the graduation ceremony, you will proceed out of the arena to the bottom floor of the Lawlor Events Center. Family and guests can meet graduates at the South Outer Upper Concourse for congratulations and pictures. In the event of severe weather, School Police will work with Lawlor staff to coordinate a meeting place. **Parents and relatives will not be permitted onto the arena floor or onto the first floor level where you will be sitting.** Please make prior arrangements with your family as to where you will be meeting them after the graduation ceremony.

PRE GRADUATION SPECIAL EVENT: The Spanish Springs Cougar Boosters Club is hard at work planning your Safe N Sober Grad Night celebration to be held on June 8th. Check-in will begin at 1:30 p.m. Please report to the Main Gym. Students will then board the busses between 2:30-3:00 p.m. to travel to Great America. Busses will return students back to campus (SSHS) between 10:00 and 11:00 a.m. on June 9th. Graduates may not bring guests (from other schools or other class levels) to Safe N Sober. The cost of admission is \$185.00 per student; tickets must be purchased in advance. SSHS Boosters does not want to exclude any graduate from attending based on inability to pay. Please contact Mrs. Tammy Bennett at (775) 813-3122 if you have questions.

As you prepare for graduation, please remember that this should be one of the top events of your life. It is a very formal and important event for you, your parents, your family and friends, and your classmates. As your high school graduation is a once in a lifetime event, please help us make this a great occasion for everyone.

Thank you for letting us be a part of your life! Please remember to be safe in the hours and days following graduation. Nationally, hundreds of high school graduates never live to see the day after their graduation ceremony. Don't be one of these statistics. Don't waste eighteen years of your life for one night of partying. Your future means a lot to all of us, your family, and especially you. We wish you the very best in your future endeavors!